

Grant Applications for Marlborough on 21/07/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1387	Community Area Grant	Conservation of Second Floor Bedchamber	The Merchant's House	£5000.00
1356	Community Area Grant	Friends of Aldbourne Band Training Band	Friends of Aldbourne Band	£999.99
1316	Community Area Grant	Broad Hinton Primary School Outdoor Learning Area	Friends of Broad Hinton School	£4250.00
1385	Community Area Grant	Renovation of Aldbourne Pre-school flooring	Aldbourn pre-school	£1013.00

ID	Grant Type	Project Title	Applicant	Amount Required
1387	Community Area Grant	Conservation of Second Floor Bedchamber	The Merchant's House	£5000.00

Submitted: 24/06/2015 09:19:56

ID: 1387

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Conservation of Second Floor Bedchamber

6. Project summary:

The Trust is planning to restore the second floor front bedroom in 2015. Having completed essential repair work initial exploratory investigations so far have revealed a small area of wall painting giving evidence of two schemes, the first, c1656, a floral design and the second, c1670, vertical stripes in one area and arched bands in others. The objective of the project is to

display the decoration of the room in a coherent form with significant original decoration. The project will be in two phases, exploratory work and conservation. The former involves some removal of small areas of later decoration to establish the condition and extent of the original decoration schemes. In the conservation stage the small areas of decoration discovered in the exploratory stage will be extended and repairs made where necessary to both the areas of decoration uncovered and to the plaster of each wall.

At the conclusion of this work proposals for presentation of the whole room will be agreed and implemented. The Trust is applying to the Marlborough Area Board for funding for the conservation phase of the project. This will include both further exploration of areas uncovered in phase one, consolidation and repair of the decorated areas and consolidation and repair of the plaster on the walls. At the conclusion of this work proposals will be made by the conservator for presentation of the whole room. The cost of this phase of the project is estimated as £17,000.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

Marlborough West

8. What is the Post Code of where the project is taking place?

SN8 1HN

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£136496.00

Total Expenditure:

£111647.00

Surplus/Deficit for the year:

£24849.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12275.00

Why can't you fund this project from your reserves:

The Trust is putting £20,000 towards the estimated total cost of this project which is £50,000 from its designated fund but needs to retain a reasonable level of funds for anticipated and unforeseen matters such as the possible purchase of the remaining part of the freehold which we do not presently own or occupy; the conversion cost of the flat, which we anticipate we will be able to completely occupy in the near future; the cost of major, but presently unforeseen repairs which might become necessary etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£17000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Conservator consolidation, repair and recommendation	17000.00	The Alan Evans Memorial Trust	yes	1000.00
		The Mercers	yes	10000.00
		Merchant's House funds	yes	1000.00
Total	£17000			£12000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors including school children to the House will benefit from this project. The Trust runs a 'Hands on History' educational programme for children with tours of the House, holiday activity days and tailored visits covering specific curriculum topics. The programme is promoted to 200 schools in the surrounding area, at Reception, Primary and Secondary school levels.

The House is promoted to Community Groups (over 250 groups per year) for year round visits and open to the general public from April through to October. Groups and visitors are always interested in seeing conservation work in progress making their visits more memorable, and once finished the Trust will be able to furnish the room to 17th century standards and open it as part of the guided tour of the House. This project meets the aims of the Trust which is to restore and refurbish the House back to its 17th century state preserving original features,

using 17th century techniques and materials where possible. The project links into 'encouragement and support for tourism business' attracting people to Marlborough and the promotional material distributed to Groups includes information on the variety of shops in Marlborough, Marlborough and surrounding area attractions encouraging Groups to spend the day in the town and surrounding area.

14. How will you monitor this?

Peter Martindale, the paint conservator working on the project, will be advising during and at the end of each phase of the project and making recommendations to the Trustees on how to progress to the next phase of the restoration.

The Trust monitors visitor, Group and School numbers throughout the year to ensure numbers are increasing year on year.

Hits on The Merchant's House website, Facebook and Twitter sites and TripAdvisor comments are monitored on a monthly basis as well, and feedback from events such as the Annual Open Day and the Heritage Open Days Initiative is analysed.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The conservation of the second floor bedchamber has three phases and work is estimated to take around 64 days - there is flexibility around this due to the nature of not knowing what will be revealed until each phase is completed. As already stated the estimated total cost of the project is £50,000 including a percentage of contingency funding. The total raised to date is £12,000 with The Merchant's House Trust allocating £20,000 in total to this project as funds become available. Further fundraising activity will be taking place for phase three once the recommendations are presented by the paint conservator. As the charitable trust was originally set up to restore the House back to its 17th century state, using where possible 17th century materials, techniques and furnishings, on-going fundraising is a major part of the Trust activity in order to keep the restoration of the House moving forward.

16. Is there anything else you think we should know about the project?

The project is split into three phases, the first of which, exploratory work, will largely concentrate on the walls which hitherto have had little exploration, namely the north wall east and west of the fireplace and the whole of the east wall. On the west wall the work will concentrate on determining whether there is further evidence of the floral scheme, particularly north of the door and on the south wall a general survey below the cornice. The cost of this phase is estimated as £5,600. The work on the east wall accounts for almost half this sum. The second phase - which this application refers to, conservation work, is estimated as £17,000. From experience of other projects where unforeseen additional work had to be undertaken, a contingency of 10-15% should be added to the total costs of the phase one and two. The final cost of the project is extremely difficult to estimate until the first two phases have been completed and the proposals for presentation of the whole room have been considered and agreed. It is estimated that carrying out this final work could bring the total project cost to some £50,000

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1356	Community Area Grant	Friends of Aldbourne Band Training Band	Friends of Aldbourne Band	£999.99
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Submitted: 26/05/2015 22:21:42

ID: 1356

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Friends of Aldbourne Band Training Band

6. Project summary:

Friends of Aldbourne Band initiated and fund a Training Band to promote the 150 year

tradition of brass bands in the village and give young people the opportunity to develop their musical experience. The drums used are on loan, in poor condition and we need to replace them with a permanent set. Many instruments will be needed by the Training band as it develops, but it is the opinion of the musicians in charge that the drums are most urgent. A quote has been obtained from an established retailer.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

Aldbourn and Ramsbury

8. What is the Post Code of where the project is taking place?

SN8 2DQ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£7194.00

Total Expenditure:

£11945.00

Surplus/Deficit for the year:

£-4751.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£4480.00

Why can't you fund this project from your reserves:

The Friends of Aldbourn Band objectives include supporting the main Band as required and have done so principally by helping to fund the cost of a professional Musical Director, and buying new and refurbishing instruments. At present the Friends have been asked to refurbish a number of main Band percussion items, and to buy a new cornet for the principal player (c£2000), and new basses (tubas @ c£4000 ea). This programme of expenditure will have to

be spread over a number of years and reserves carried over into new financial years. The current reserves include £750.00 held for three terms Training Band expenses and balance of a Heritage Lottery Fund grant for capturing Band History.

Summary of Financial Position at June 2015:

£7802 Bank Balance

£3322 Committed Provisions (1)

£4480 Balance

£4680 Projected Net Income over next 2 years (3)

£9160 Projected available funds

£10000 Agreed Long Term Programme of Expenditure (2)

£ 840 Deficit to be found from further fund raising.

Notes 1 Items already promised to Band and Training Band 2 High Quality Cornet for Principal £2000. 2 x Bass Eb (Tuba, 2 of 4 over a period of years) £8000. 3 Based on experience of regular income and expenses over past 2 years excluding non-recurring income such as donations

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£999.99		
Total required from Area Board		£999.99		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Pearl Export	583.33			
Drumkit				
Sabian Cymbal	333.33			
Pack				
Cymbal	83.33			
Hardcase				
Total	£999.99			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole Training Band will benefit (currently 24 members) since percussion is an essential element of the Band supplying the basic dynamic. The permanent provision of a drum kit will ensure that this will continue indefinitely to be available to the band and complete the musical experience. The drum kit will also be available to the Aldbourne (Senior) Band widening its use in the community.

The Aldbourne Band is a very long established (154 years) currently successful band, at the moment rated 53 in the World. They were National First section Champions in 2011. They compete in the highest section having missed qualifying both for the National Championships Finals and the British Open by just one place recently. There is a tradition of giving free open air concerts in the village, to which the Training Band now contribute.

The Training Band now takes the lead at the Church Fete with support from senior players. One Training Band player has become a regular member of the senior Band (in fact a percussionist) and three brass players now sit in on senior rehearsals. Players are inducted into a Beginners Band after one year of individual tuition and progress to the Training Band after one year. The principal objective is to teach the skills of ensemble playing, reading music parts and playing in sections being central to this. This will develop team working skills in general.

At present most players come from Aldbourne, although two come from Swindon, one from Thatcham and another from Lockeridge. In September it is anticipated that further players will come from Baydon and Ogbourne. One more percussionist is due to join in the new term. In due course it is intended that the Training Band will provide the players to extend the great tradition of brass band playing in our community into the future.

14. How will you monitor this?

This is a capital item which will be available to the training band indefinitely. The kit will be used once a week in term time for rehearsals and for performances. It will also be used by the Senior Band as needed for rehearsals and community performances.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No further funding is required.

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1316	Community Area Grant	Broad Hinton Primary School Outdoor Learning Area	Friends of Broad Hinton School	£4250.00
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Submitted: 27/04/2015 11:27:50

ID: 1316

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broad Hinton Primary School Outdoor Learning Area

6. Project summary:

The Friends of Broad Hinton Primary School are planning to upgrade and refresh their Early Years Foundation Stage (EYFS) outdoor learning area by replacing the existing loose bark chippings with a bonded rubber mulch surface. The area is jointly used by Broad Hinton Primary School and the Beehive Pre-school, giving access to outdoor space for children 2-6yrs old and is also available to children attending the before and after school clubs. Activities are based around playing, learning and investigation, and take place all year-round. We plan to part fund this project with proceeds from the school summer fete in July.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN4 9PQ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2014

Total Income:

£5565.61

Total Expenditure:

£5899.80

Surplus/Deficit for the year:

£-344.19

Free reserves currently held:

(money not committed to other projects/operating costs)

£5366.48

Why can't you fund this project from your reserves:

As a PTA we maintain a relatively small reserve, built up from previous fundraising activities and donations. This project is a sizeable expenditure for us and we would be grateful for any contribution available.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £8500.00

Total required from Area Board £4250.00

Expenditure £ Income Tick if income £

(Itemised expenditure)		(Itemised income)	confirmed	
Materials & installation for 105m2 bonded rubber mulch	7075.00	School fete fundraising		2000.00
Removal & disposal of existing bark surface	1425.00	PE and sport premium	yes	1750.00
		Reserves	yes	500.00
Total	£8500			£4250

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The improvements to the outdoor learning area will enable the children to make full use of this space all year-round for development of personal, social and physical elements through active play. The village does not have a public play area, and so it is especially important local children have access to these facilities at school and pre-school. This project also fits with two areas identified as needing improvement in the Marlborough Area Plan; (i) Local Amenities, play areas and facilities for children and (ii) Children and Young People, improve sporting amenities and initiatives in primary schools.

14. How will you monitor this?

Staff will regularly observe the children learning and interacting outdoors with each other and the space, and record progress in learning journals. The Friends will also review the use of funds in their regular committee meetings, via reports from the head teacher and committee members. This project is also supported by the school governing body and will be reported on at their meetings as well.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The surface has been carefully chosen to be hard wearing and long lasting. It should require minimal maintenance, which will be managed by the school.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1385	Community Area Grant	Renovation of Aldbourne Pre-school flooring	Aldbourn pre-school	£1013.00
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Submitted: 23/06/2015 14:37:33

ID: 1385

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Renovation of Aldbourne Pre-school flooring

6. Project summary:

The hardwood teak floor of the pre-school room requires sanding and lacquering to provide a safe and hygienic floor surface for our pre-school children and after school club children to play on. The present condition of the floor can cause splinters and is not risk free for children who at the ages of 2 years to 5 years need to be able to play on the floor. The floor was laid in 1964 and is the original floor which is extremely durable and hard wearing. To replace it would cost thousands of pounds. If this work is carried out we are told by the flooring specialist that it will last for many, many years to come.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

Aldbourn and Ramsbury

8. What is the Post Code of where the project is taking place?

SN8 2BP

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£97836.00

Total Expenditure:

£95991.00

Surplus/Deficit for the year:

£1845.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12417.00

Why can't you fund this project from your reserves:

The Pre-school operates during term time only and during August we receive no income from fees, however staff have to be paid 4 weeks holiday pay. The numbers of children on roll dip in the Autumn as 20 children will leave us to start school. The pre-school income will also then drop and reserves will have to be used to maintain sustainability. Also some of the equipment needs replacing and more resources for children with special needs will have to be purchased next term.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2026.00		
Total required from Area Board		£1013.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
sander hire,	556.00	our reserves	yes	556.00
lacquer, primer				
labour	1470.00	donations/ fund		457.00
		raising		
Total	£2026			£1013

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The children who attend Aldbourne Pre-school will benefit from this project. The majority of the children live in Aldbourne but we also have some from outlying villages such as Ramsbury, Baydon and Lambourn. There are currently 43 children attending aged between 2 years and 4 years. This term there are 6 two year olds but the number of younger ones is always higher in the Autumn term with new children starting and the older ones moving on to school. We have 2 yr olds who are funded due to family circumstances and two children on Early Years Pupil Premium. We also have two children with ‘My Support Plans’ in place due to additional needs - one with cerebral palsy and the other, a two year old, diagnosed with profound autistic spectrum disorder (with no verbal communication) The Pre-school has provided outstanding (Ofsted judgement 2007, 2011 & 2015) care and early years education and been in operation for over 50 years.

The not-for-profit group relocated from the local scout hut into an empty room in the local primary school in 1997 and can offer families high quality nursery education and after school care from 7.45am to 3pm. The after school club also makes use of the room from 3.15pm to 6pm. The setting cares for a number of funded 2year olds from disadvantaged families and also provides one to one support for children with additional and special needs, including physical disabilities.

The setting is managed by two early years teachers with EYP status and employs 6 other staff, all of whom are qualified and experienced practitioners. Two staff have achieved Level 5 qualifications within the past year and another is studying for L5. The renovation of the floor will allow children to play safely on the floor with various resources such as building blocks, construction kits, floor puzzles and to use the floor without wearing shoes and socks for music and movement sessions. These are all activities which promote children's physical and cognitive development as well as enhancing their well-being.

14. How will you monitor this?

Once the work has been carried out, staff will re-arrange the room to provide for more floor activities and will make regular observations to evaluate the increased use of the floor and how this has helped children progress in all areas of the early years curriculum

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The cost of maintaining the floor will be minimal as the work required should only necessitate regular spray mopping. Cleaning advice will be provided by the renovator and felt pads will be fitted to chairs to prevent damage or marking of the floor.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.